

**NOMINATION OF DOCTORAL COMMITTEE
FOR THE DEGREE OF DOCTOR OF PHILOSOPHY OR MUSICAL ARTS**

NOTE: All students must also complete the Conflict of Interest form

It is the opinion of the Department of _____ that

Student Name: _____ Perm: _____
Last, First Middle

is ready to proceed to the qualifying examinations for the degree of Doctor of: Philosophy Musical Arts

The department does not require a foreign language examination.

The department's requirement in foreign language(s) was met:

Language(s)	Date Exam Passed		
	MM	DD	YY

The proposed field of study is: _____

The tentative title of the dissertation is: _____

The following faculty members are recommended as a doctoral committee, the first to be Chairperson:

*If your department requires different qualifying exam and dissertation committees,
please write or type "Exam" and/or "Dissertation" next to faculty name*

1. _____
2. _____
3. _____
4. _____ (May be outside the department)
5. _____ (May be outside the department)
6. _____ (May be outside the department)

Approved:

Type or Print Name of Dept. Grad Advisor	Signature, Department Graduate Advisor	Date
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Type or Print Name of Dept. Chair	Signature, Department Chairperson	Date
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Approved: _____
Dean, Graduate Division or Chair, Graduate Council (for exceptional cases) Date

GRADUATE COUNCIL REGULATIONS REGARDING COMMITTEES: minimum of 3 UC ladder faculty, 2 (including Chair) must be in home department with additional members appointed at departmental discretion

UCSB GRADUATE STUDENT CONFLICT OF INTEREST FORM

The Conflict of Interest (COI) form must be completed, signed and submitted with the Masters Form I, Doctoral Degree Form I, or at any time the agreements or arrangements set forth below arise. The Policy on Conflict of Interest and Graduate Education, at <http://www.graddiv.ucsb.edu/academic/conflict-of-interest.aspx>, should be reviewed for guidance before filling out this form. If a conflict of interest related to this policy is identified, the procedures outlined in the Policy on Conflict of Interest and Graduate Education must be followed.

**If you have any questions, please call the Graduate Division
Academic Services unit: 805-893-2277**

The UCSB Policy on Conflict of Interest and Graduate Education deals with any conflict of interest as defined in Section 028 of the Academic Personnel Manual (APM), adopted April 26, 1984. The policy is mandated by Section 025 of the Academic Personnel Manual (<http://www.ucop.edu/academic-personnel/index.html>). This policy affirms joint student and faculty responsibilities as members of the University of California in relationship to potential conflicts of interest and provides mechanisms to ensure that outside activities are consistent with University policy.

Disclosures

The following agreements or arrangements should be disclosed to the Dean of the Graduate Division as soon as the student becomes aware of the facts giving rise to the disclosure obligation:

i) Agreements or arrangements between a student and a private entity involving research **or other professional activities as required by the graduate degree program** by the student, where the University or a mentor/research/thesis/dissertation advisor is a party to the agreement or arrangement, and the student's mentor/research/thesis/dissertation advisor has a financial interest in the private entity:

And one or more of the following is true:

- a) The research **or other professional activities as required by the graduate degree program** are related to the student's project/thesis/dissertation, or
- b) There are restrictions on the student's ability to publish, present, or otherwise disclose the findings from their research activities.

UCSB GRADUATE STUDENT CONFLICT OF INTEREST FORM

Student Name: _____ Perm: _____
Last First Middle

Department: _____ Degree Objective: _____

Please Respond:

1. Does a faculty member have a financial interest (including employment or a consulting arrangement) in a private entity with which the graduate student is involved? *(definitions on previous page)* Yes No

If yes, the student's academic interests may be at risk; e.g., *the student's ability to publish, present, or otherwise disclose the findings from their research or make progress with requirements of their program may be hindered due to the private entity's sponsorship of the project or other requirements imposed by the sponsor.*

The UCSB Graduate Student Conflict of Interest Policy requires that this conflict be disclosed and that a management plan be agreed upon.

If the above answer is "Yes" please respond to the following:

(1) *State the name of the faculty member with a financial interest and describe the nature of the potential conflict.* (attach this description on a separate page)

(2) *How does the Department propose to manage the conflict?* (check at least 1)

- Recommendation that the Graduate Dean work with the Department to find a substitute on the student's dissertation or thesis committee for the faculty member with a conflict (specify name _____);
- Limitation of the length or scope of student's work with the private entity;
- Require that all student work to be conducted on-campus;
- Appointment of an additional member to serve on the dissertation or thesis committee as an "Oversight Member." This member is chosen by the Department Chair (or the Graduate Advisor if the Chair is the conflicted faculty member) in consultation with the graduate student and their dissertation advisor. The Oversight Member shall be from a different academic specialty (specify name _____);
- Any **other** condition that the Subcommittee feels appropriate and reasonable to manage the conflict may also be implemented (specify _____).

By signing this form, we certify that we have read the policy and have provided a complete disclosure of any financial conflict of interest that may be harmful to the academic interests of the graduate student.

Type or print name Signed: **Student** Date

Type or print name Signed: **Chair, Thesis/Dissertation Committee** Date

Type or print name Signed: **Chair, Major Department** Date

Received by Graduate Division	
_____	_____
Initials	Date

Reviewed and Approved (if conflict disclosed):

Dean, Graduate Division Date